

Center for Regional Studies 2019-2020 UNM Graduate Fellowships

CRS Pictorial Fellowship

**Center for Southwest Research and Special Collections
The University of New Mexico**

The 2019-2020 CRS Pictorial Fellowship is awarded to a graduate student enrolled at the University of New Mexico for work processing aerial photographs and other photographic materials from Colonel Hugh Mitchell, Jr. The Hugh Mitchell Jr. Pictorial Collection is comprised of boxes of photographic prints, and folders of oversize aerial views of New Mexico and the Southwest.

Duties and Responsibilities

Under the guidance and mentorship of the CSWR pictorial archivist, the Fellow will identify, organize, and describe the unprocessed Hugh Mitchell Jr. Pictorial Collection (PICT 2015-004). Processing will require a full review of the collection, arranging and describing it, including organizing and addressing preservation issues. The project will result in an updated finding aid published in Rocky Mountain Online Archive and the collection made readily accessible for researchers. The fellow will also digitize a subset of the photographs for placement in New Mexico's Digital Collections. If time permits, additional unprocessed aerial views or related collections may be reviewed for processing and publication in RMOA or NMDC.

Terms of the Award

The award is for \$15,000. The fellow will work 20 hours each week during the fall and spring semesters including finals week. University-wide holidays are excepted. The fellow is required to give a short research presentation in spring 2020 relating to the work accomplished during the fellowship.

Selection Criteria

Required:

- Graduate student in residence at the University of New Mexico with a minimum of 6 credit hours of course work, thesis or dissertation hours which count towards the graduate degree.
- Research and writing skills
- Good communication, organization and time management skills
- Legally authorized to work in the United States

Preferred:

- Academic degree or focus on New Mexico and Southwestern art, history, culture and/or photography
- Knowledge of Microsoft office suite including Excel spreadsheets
- Basic knowledge of or interest in learning basic HTML encoding practices
- Experience with digital imaging

Application Requirements

- Letter of application specifically addressing the selection criteria
- Two letters of recommendation from individuals familiar with applicant's academic and work experience; letters should include telephone numbers for verification
- Copy of a recent research paper (first 1-3 pages only)
- Applicant's resume/curriculum vitae
- Completed application form

Applications available online at: <http://library.unm.edu/cswr/fellowships.php>

Request additional information and/or send your completed application packet to:

Cindy Abel Morris
Center for Southwest Research, University Libraries
1 Univ. of New Mexico, MSC 05-3020,
Albuquerque, NM 87131-0001
505-277-0492
cdabel@unm.edu

Deadline for receipt of application is Friday, 03 May.