

**Center for Regional Studies  
2019- 2020 UNM Graduate Fellowships**

## **Community Organizers and Scholars Collections**

### **Center for Southwest Research and Special Collections**

#### **The University of New Mexico**

**The 2019-2020CRS Fellowship** is awarded to a graduate student enrolled at the University of New Mexico for work on various unprocessed archival collections housed at the Center for Southwest Research and Special Collections. This fellowship includes working with a couple of large collections containing material produced and collected by UNM / New Mexico connected scholars who have dedicated their careers to organize projects of community uplift and scholarly advancement.

The work will involve processing various types of archival material including: organizational files; administrative and personal correspondence; project/event flyers, promotional materials, photographs and VHS documentaries; and audio cassettes recordings of community and family oral interviews. Material in the collections address various local and regional social issues and the collection donor's involvement with various organizations, projects and scholarship. The collections are rich for interdisciplinary research topics including the conception and administration of political, educational and social organizations and causes. Potential users include students and faculty in American Studies, Women's Ethnographic Studies, Chicana/o Studies, Native American Studies, American Studies, Political and Social Sciences and History and Regional and Community Planning.

### **Duties and Responsibilities**

The fellow will process (preserve, organize, arrange, rehouse and describe) original archival material. The fellow will consult with resources and persons involved with the creation of the materials to acquire background information about the collections. The fellow will create an inventory with descriptive information to be published as a finding aide on the CSWR online catalogue (Rocky Mountain Online Archive).

### **Terms of the Award**

The award is for \$15,000. The fellow will work 20 hours each week during the fall and spring semesters. Payments will be distributed throughout the academic year. University-wide holidays are exempted. The fellowship does not cover health insurance or tuition payment. The fellow is required to give a short research presentation in Spring 2020 relating to the work accomplished during the fellowship.

## Selection Criteria

### Required:

- Graduate student in residence at the University of New Mexico with a minimum of 6 credit hours of course work, thesis or dissertation hours which count towards the graduate degree
- Research and writing skills
- Good communication, organization and time management skills
- Legally authorized to work in the United States

### Preferred:

- Academic degree or focus on New Mexico history & culture, Education, Political Science, Chicana(o)/Native American Studies, Women's Studies, American Studies or related disciplines.
- Familiarity with issues of significance to New Mexico history and culture
- Knowledge of Microsoft office suite including Excel spreadsheets

## Application Requirements

- Cover Letter addressing the Selection Criteria
- Completed application form
- Applicant's resume/curriculum vitae
- Two letters of recommendation from individuals familiar with applicant's academic and work experience; letters should include telephone numbers for verification
- Copy of a recent research paper (first 1-3 pages only)

**Request additional information and/or send your completed application packet to:**

Samuel Sisneros  
Center for Southwest Research, University Libraries  
1 Univ. of New Mexico, MSC 05-3020  
Albuquerque, NM 87131-0001  
505-277-0487 or Ssisne01@unm.edu

**Deadline for receipt of application is Friday, 03 May.**